

**Cleveland County Board of Commissioners**  
**February 2, 2021**

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. in the Commission Chamber of the Cleveland County Administrative Offices.

**PRESENT:** Doug Bridges, Chairman  
Deb Hardin, Vice-Chair  
Johnny Hutchins, Commissioner  
Ronnie Whetstine, Commissioner  
Kevin Gordon, Commissioner  
Tim Moore, County Attorney  
Brian Epley, County Manager  
Phyllis Nowlen, Clerk to the Board  
Kerri Melton, Assistant County Manager  
Allison Mauney, Human Resources Director  
Martha Thompson, Deputy Staff Attorney  
Marty Gold, Information Technology Director  
Tiffany Hansen, Health Department Director  
Perry Davis, Emergency Management Director/ Fire Marshal  
Lucas Jackson, Finance Director  
Scott Bowman, Maintenance Director  
Betsy Harnage, Register of Deeds

**CALL TO ORDER**

Chairman Bridges called the meeting to order and invited anyone from the audience to lead the Pledge of Allegiance and provide the invocation. Hearing no volunteers, Chairman Bridges provided the invocation and led the audience in the Pledge of Allegiance.

Commissioner Hardin made the following statement:

*“On behalf of the Cleveland County Board of Commissioners I would like to welcome you all to this evenings Commissioner’s Meeting. It seems our great Nation has been in a state of unrest since early 2020. The COVID-19 pandemic, transition of presidential power and violence occurring nationwide has divided America. This is not the time for a divide, but the time to work together for unity – now more than ever! We must focus on our similarities and respect each other’s differences. We, the American people will continue to be resilient and fight together for the equality of all people.*

*No matter our political views or political party, we must come together as a unified community and stand together as a Nation. Cleveland County remains unified for the equality, fairness and justice for all people. In this time of conflict and darkness, all of us must take this time to work together and condemn the violence. Violence is not and can never be the answer. We will work hard together and we will overcome and we will get through this together.”*

**AGENDA ADOPTION**

**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Hardin and unanimously adopted by the Board to, ***approve the agenda as presented.***

**CITIZEN RECOGNITION**

**Robert Gilligan, 120 Augusta Lane, Shelby** – spoke about public access television. He stated there may be a need for public access television despite social media platforms such as YouTube. He explained enrolling in Cleveland Community College is the only way a person can gain admittance to public access television and inquired if there was a possibility for another avenue for the residents of Cleveland County to have public access television.

**CONSENT AGENDA**

**TAX ADMINISTRATION: PENDING REFUNDS AND RELEASES**

Per North Carolina General Statute 105-381 property owners can request a release of any taxes due or a refund of taxes paid up to five prior years upon a valid defense that the taxes were the result of a clerical error, an illegal tax, or a tax for an illegal purpose.

**ACTION:** Commissioner Gordon made the motion, seconded by Commissioner Gordon, and unanimously adopted by the Board, *to approve the pending refunds and releases as submitted by the Tax Assessor.*

PENDING REFUNDS / RELEASES (RECOMMENDED FOR APPROVAL)											
February 2, 2021											
The following requests have been reviewed by the County Assessor and found to be in order. They are hereby submitted for approval by the Cleveland County Board of Commissioners per G.S. 105-381. Supporting documentation is on file in the County Assessor's Office. Staff Recommendation: Approve Requests.											
NAME	YEAR	RECEIPT	NOTE	REQUESTED VALUE CHANGE	DISTRICT	RATE	TAX, FEES & INTEREST	PAID	REQUEST RELEASE	REFUND	
Mohammad Akhtar	2017	4299882	Duplicate Billing. See also 4301231	(122)	6	1.2172	1.64	1.64	0.00	1.64	
Mohammad Akhtar	2017	4299883	Duplicate Billing. See also 4301231	(259)	6	1.2172	3.48	3.48	0.00	3.48	
Mohammad Akhtar	2017	4299884	Duplicate Billing. See also 4301231	(500)	6	1.2172	6.70	6.70	0.00	6.70	
Mohammad Akhtar	2018	4385096	Duplicate Billing. See also 4386297	(107)	6	1.2425	1.58	1.58	0.00	1.58	
Mohammad Akhtar	2018	4385097	Duplicate Billing. See also 4386297	(126)	6	1.2425	1.86	1.86	0.00	1.86	
Mohammad Akhtar	2018	4385098	Duplicate Billing. See also 4386297	(1,300)	6	1.2425	19.20	19.20	0.00	19.20	
Mohammad Akhtar	2019	4470989	Duplicate Billing. See also 4472093	(92)	6	1.2425	1.25	1.25	0.00	1.25	
Mohammad Akhtar	2019	4470990	Duplicate Billing. See also 4472093	(35)	6	1.2425	0.47	0.47	0.00	0.47	
Mohammad Akhtar	2019	4470991	Duplicate Billing. See also 4472093	(2,100)	6	1.2425	28.70	28.70	0.00	28.70	
Mohammad Akhtar	2020	4648355	Duplicate Billing. See also 4649390	(75)	6	1.2425	1.05	0.00	1.05	0.00	
Mohammad Akhtar	2020	4648356	Duplicate Billing. See also 4649390	(35)	6	1.2425	0.48	0.00	0.48	0.00	
Mohammad Akhtar	2020	4648357	Duplicate Billing. See also 4649390	(2,550)	6	1.2425	35.82	0.00	35.82	0.00	
Fred D Mintz Jr.	2020	4604334	Duplicate Billing. See also 4666398	(10,550)	51	0.8275	96.04	96.04	0.00	96.04	
Cleveland Ambulatory Service LLC	2020	4603889	Exempt parcel under NCGS 105-278.1(c)(3)c	(1,978,872)	6	1.2425	25263.60	0.00	25263.60	0.00	
							<b>TOTAL</b>	<b>25461.87</b>	<b>160.92</b>	<b>25300.95</b>	<b>160.92</b>
PENDING REFUNDS / RELEASES (RECOMMENDED FOR DENIAL)											
February 2, 2021											
The following requests have been reviewed by the County Assessor. The stated request does not constitute a valid defense to the tax imposed or any part thereof, as provided in G.S. 105-381. Supporting documentation is on file in the County Assessor's Office. Staff recommendation: Deny requests.											
NAME	YEAR	RECEIPT	NOTE	REQUESTED VALUE CHANGE	DISTRICT	RATE	TAX, FEES & INTEREST	PAID	REQUEST RELEASE	REFUND	
							<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TAX ADMINISTRATION: ORDER TO ADVERTISE**

Per North Carolina General Statute 105-369, uncollected taxes for the current year that are a lien on real property, must be advertised in a newspaper having general circulation in the taxing unit. Upon receipt of the Tax Collector's report in February, the governing body must order the Tax Collector to advertise the tax liens.

Number of Parcels	7,705
Assessed Value	\$445,347,555
Base Tax	\$3,863,325.30
Assessments	\$202,865.26
Penalties	\$78,796.30
Interest	\$4,222.58
Flat Fees	\$1,492.43
Total Taxes	\$4,066,190.56
Total Additional Charges	\$84,511.31
Total Due	\$4,150,701.87

**ACTION:** Commissioner Hutchins made a motion, seconded by Commissioner Gordon, and unanimously adopted by the Board to, *authorize the tax collector to, during the time frame between March 15, 2021 and March 26, 2021, shall advertise tax liens on real property that remain unpaid as of March 8, 2021. Advertisement shall be made in the manner provided by North Carolina General Statute 105-369.*

**HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #044)**

**ACTION:** Commissioner Hutchins made a motion, seconded by Commissioner Gordon, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.537.4.410.00		Child Health/Local Other Grants	\$5,000.00	
012.537.5.121.00		Child Health/Salaries-Reg	\$5,000.00	

*Explanation of Revisions: Budget allocation for \$5,000 in grant monies awarded to the Cleveland County Health Department's Child Health Clinic to assist in the expansion of telehealth services for patients to increase access to care. These funds will be used toward existing salaries who will assist in performing telehealth visits.*

**HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #045)**

**ACTION:** Commissioner Hutchins made a motion, seconded by Commissioner Gordon, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.533.4.310.85		Adult Health/Fed Govt Grant BCCCP SCR	\$325.00	
012.533.5.490.00		Adult Health/Professional Services	\$325.00	

*Explanation of Revisions: Budget allocation for \$325 in additional funds received by the Cleveland County Health Department from the North Carolina Department of Health and Human Services for Breast and cervical Screening program. These funds will be used to assist clients to receive Patient Navigation services while applying for the North Carolina Breast and Cervical Cancer Control Program (NC BCCCP).*

**EMPLOYEE WELLNESS: BUDGET AMENDMENT (BNA #046)**

**ACTION:** Commissioner Hutchins made a motion, seconded by Commissioner Gordon, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
065.981.5.233.00		Health Plan/BCBS Weekly Claims		\$225,000.00
065.981.5.890.00		Health Plan/Interfund Transfers	\$225,000.00	
013.660.4.980.65		Employee Wellness/Tfrs Fm Health Plan	\$225,000.00	

013.660.5.230.01

Employee Wellness/Prescription Drugs

\$225,000.00

*Explanation of Revisions: Budget allocation for \$225,000.00 to move funding from the Health Plan to the Employee Wellness Program to cover prescription medication needs.*

**HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #047)**

**ACTION:** Commissioner Hutchins made a motion, seconded by Commissioner Gordon, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.530.4.810.00		General/Donations-Contributions	\$1,000.00	
012.530.5.790.00		General/Donations-Contributions	\$1,000.00	

*Explanation of Revisions: Budget allocation for \$1,000 in funds received from Wingate School of Pharmacy to the Cleveland County Health Department Pharmacy for the internship of pharmacy students. These funds will be used towards the Pharmacy's purchase of barcode scanners to replace incompatible scanners for the new Pioneer software system.*

**LEGAL: PLATO LEE ROAD EASEMENT**

Duke Energy has requested the County grant an easement to provide underground and overhead utility lines to service Shell Building #3 which is under construction. The property is located on Plato Lee Road. The County is the owner of the property described and recorded in Deed Book 1809, Page 2056. The easement is necessary to provide utilities to this county owned building. The proposed easement would not permit the County to build any structure thereon or underneath. Per North Carolina General Statute §153A-176 and §160A-273, the County has the authority to grant easements over, through, under, or across its property.

**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Gordon, and unanimously adopted by the Board, ***to approve the easement to Duke Energy.***

3 RECORDING FEE \$ 26.00

Doc No: 200051355  
Recorded: 02/25/2021 08:49:50 AM  
Fee Amt: \$26.00 Page 1 of 3  
Transfer Tax: \$0.00  
Cleveland County North Carolina  
Betsy S. Harnage, Register of Deeds  
BK 1834 PG 404 - 406 (3)

Prepared by: Duke Energy Carolinas, LLC  
Return to: Duke Energy Carolinas, LLC  
Attn: Tamela Jolly  
120 Duke Power Dr.  
Dallas, NC 28034

Parcel # 64588

EASEMENT

State of North Carolina  
County of Cleveland

THIS EASEMENT ("Easement") is made this 2<sup>nd</sup> day of February, 2021, from CLEVELAND COUNTY, NORTH CAROLINA ("Grantor", whether one or more), to DUKE ENERGY CAROLINAS, LLC, a North Carolina limited liability company ("Grantee").

Grantor, for and in consideration of the sum of One and 00/100 Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto Grantee a perpetual and non-exclusive easement, to construct, reconstruct, operate, patrol, maintain, repair, replace, relocate, add to, modify, and remove electric and communication lines including, but not limited to, all necessary supporting structures, and all other appurtenant apparatus and equipment for the transmission and distribution of electrical energy, and for technological purposes related to the operation of the electric facilities and for the communication purposes of Incumbent Local Exchange Carriers (collectively, "Facilities"). Grantor is the owner of that certain property located near the intersection of Plato Lee Road and Washburn Switch Road in Cleveland County, North Carolina and described in that instrument recorded in Deed Book 1809, Page 2056, Cleveland County Register of Deeds ("Property"). The Facilities may be both overhead and underground and located in, upon, over, along, under, through, and across a portion of the Property within an easement area described as follows: A strip of land thirty feet (30') in uniform width for the overhead portion of said Facilities and a strip of land twenty feet (20') in uniform width for the underground portion of said Facilities, lying equidistant on both sides of a centerline, which centerline shall be established by the center of the Facilities as installed, along with an area ten feet (10') wide on all sides of the foundation of any Grantee enclosure/transformer, vault and/or manhole, (hereinafter referred to as the "Easement Area").

The rights granted herein include, but are not limited to, the following:

1. Grantee shall have the right of ingress and egress over the Easement Area, Property, and any adjoining lands now owned or hereinafter acquired by Grantor (using lanes, driveways, and adjoining public roads where practical as determined by Grantee).
2. Grantee shall have the right to trim, cut down, and remove from the Easement Area, at any time or times and using safe and generally accepted arboricultural practices, trees, limbs, undergrowth, other vegetation, and obstructions.
3. Grantee shall have the right to trim, cut down, and remove from the Property, at any time or times and using safe and generally accepted arboricultural practices, dead, diseased, weak, dying, or leaning trees or limbs, which, in the opinion of Grantee, might fall upon the Easement Area or interfere with the safe and reliable operation of the Facilities.
4. Grantee shall have the right to install necessary guy wires and anchors extending beyond the boundaries of the Easement Area.
5. Grantee shall have the right to relocate the Facilities and Easement Area on the Property to conform to any future highway or street relocation, widening, or alterations.
6. Grantor shall not place, or permit the placement of, any structures, improvements, facilities, or obstructions, within or adjacent to the Easement Area, which may interfere with the exercise of the rights granted herein to Grantee. Grantee shall have the right to remove any such structure, improvement, facility, or obstruction at the expense of Grantor.
7. Excluding the removal of vegetation, structures, improvements, facilities, and obstructions as provided herein, Grantee shall promptly repair or cause to be repaired any physical damage to the surface area of the Easement Area and Property resulting from the exercise of the rights granted herein to Grantee. Such repair shall be to a condition which is reasonably close to the condition prior to the damage, and shall only be to the extent such damage was caused by Grantee or its contractors or employees.
8. The rights granted in this Easement include the right to install Facilities wherever needed on the Property to serve future development on the Property and adjoining lands. Portions of the Facilities may be installed immediately and other portions may be installed in the future as the need develops. Facilities installed in the future shall be installed at locations mutually agreeable to the parties hereto if they are to be located outside of the Easement Area. Upon any future installations of Facilities at mutually agreed locations, the Easement Area shall be deemed to include such future locations.
9. All other rights and privileges reasonably necessary, in Grantee's sole discretion, for the safe, reliable, and efficient installation, operation, and maintenance of the Facilities.

The terms Grantor and Grantee shall include the respective heirs, successors, and assigns of Grantor and Grantee. The failure of Grantee to exercise or continue to exercise or enforce any of the rights herein granted shall not be construed as a waiver or abandonment of the right thereafter at any time, or from time to time, to exercise any and all such rights.

TO HAVE AND TO HOLD said rights, privilege, and easement unto Grantee, its successors, licensees, and assigns, forever. Grantor warrants and covenants that Grantor has the full right and authority to convey to Grantee this perpetual Easement, and that Grantee shall have quiet and peaceful possession, use and enjoyment of the same.

IN WITNESS WHEREOF, Grantor has signed this Easement under seal effective this 2<sup>nd</sup> day of February, 2021.

CLEVELAND COUNTY, NORTH CAROLINA

Doug Bridges  
Doug Bridges, Chair



Attest:  
Phyllis Nowlen  
Phyllis Nowlen, County Clerk

STATE OF North Carolina  
COUNTY OF Cleveland

I, April N Crofts, a Notary Public of Cleveland County, State of North Carolina, certify that Phyllis Nowlen personally appeared before me this day and acknowledged that he/she is County Clerk of CLEVELAND COUNTY, NORTH CAROLINA, and that by authority duly given and as the act of said corporation, the foregoing EASEMENT was signed in its name by its Chair, sealed with its official seal, and attested by herself/himself as its County Clerk.

Witness my hand and notarial seal, this 2<sup>nd</sup> day of February, 2021.



Notary Public: April N Crofts  
Commission expires: 05-7-2022

**FINANCE: IRMA REPRESENTATIVE LETTER**

The IRMA representative letter is a component of the Installment Financing that will be discussed during the regular portion of the agenda. Included in Commissioners packets is a letter from Pope Flynn who is an independent registered municipal advisor. The letter is to secure an exchange between the Compliance and Commission requirement for people who act in a lending capacity for North Carolina local government that recognizes they are independent and they are aware of local government statutes as far as financing transactions in North Carolina.



January 19, 2021

Davenport & Company LLC  
901 E. Cary Street, Suite 1100  
Richmond, Virginia 23219

Re: Installment Financing Contract, Series 2021

Ladies and Gentlemen:

We are requesting that your client, the County of Cleveland, North Carolina (the "County"), disclose in the attached letter that they are represented by your firm and will "rely on" your advice (within the meaning of paragraph (d)(3)(vi)(B) of Securities and Exchange Commission Rule 15Ba1-1, the "Municipal Advisor Rule") with respect to the transaction in which Capital One Public Funding, LLC is acting as lender.

Please sign where indicated below and return via email to our counsel, Pope Flynn, LLC, Attention: Matt Davis (e-mail: mdavis@popeflynn.com) to acknowledge that (i) your firm is registered as a municipal advisor with the SEC and the Municipal Securities Rulemaking Board; and (ii) the Associated Individuals (as defined in the guidance of the SEC's Office of Municipal Securities under the Municipal Advisor Rule) for purposes of your firm's representation of the County have not been employed by Capital One Public Funding, LLC or its affiliates in the past two years.

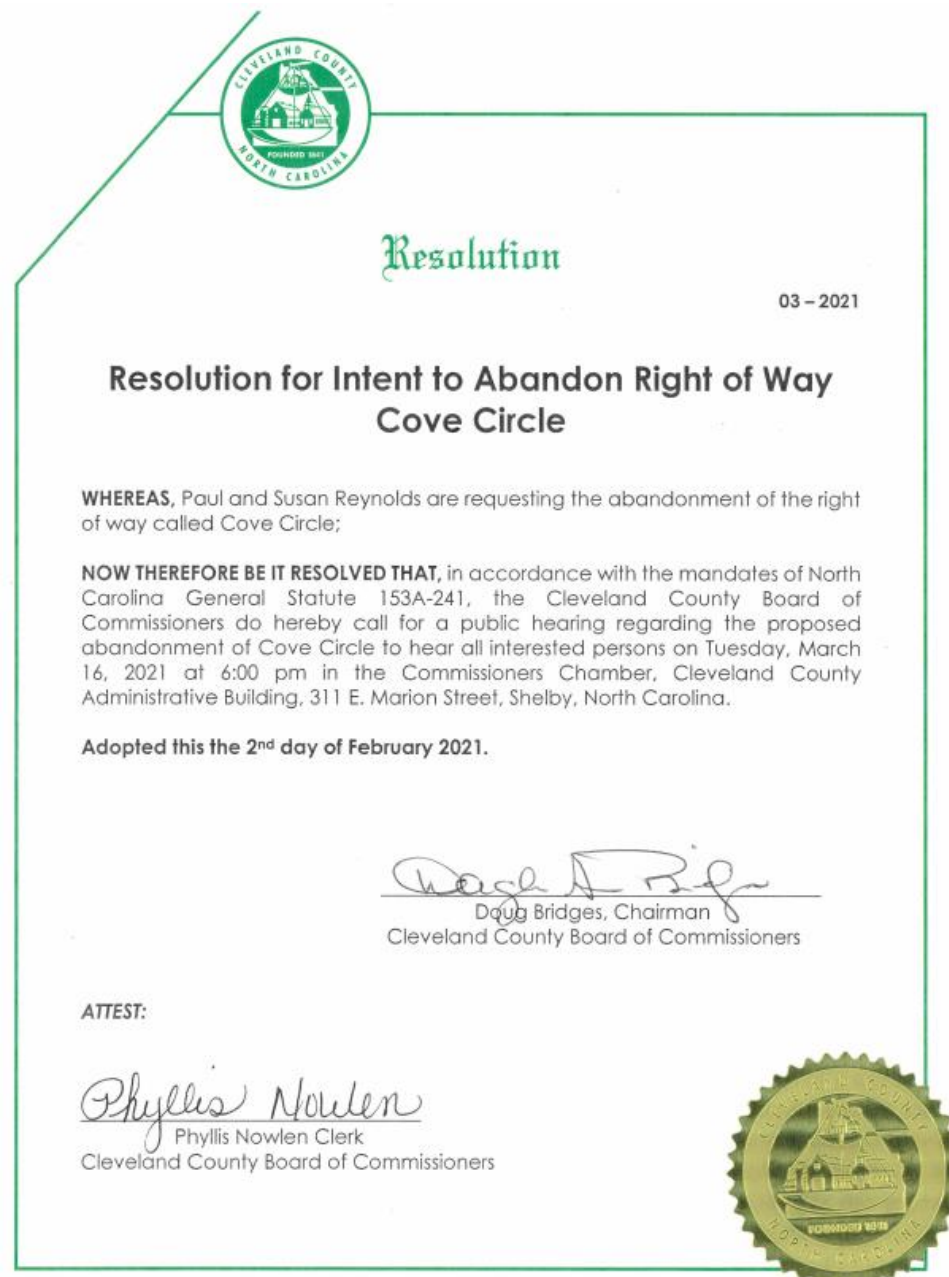
Sincerely,  
CAPITAL ONE PUBLIC FUNDING, LLC

ACKNOWLEDGED AND AGREED TO:  
DAVENPORT & COMPANY LLC

**PLANNING DEPARTMENT: SET PUBLIC HEARING FOR THE ABANDONMENT OF COVE CIRCLE (Schedule Public Hearing for March 16, 2021)**

The Planning Department has received a request from Paul and Susan Reynolds who are asking for the right-of-way located on Cove Circle to be abandoned. The right-of-way is currently surrounded by eight residential parcels, all of which are owned by Mr. and Mrs. Reynolds. If approved, the right of way will be absorbed into the surrounding property.

**ACTION:** Commissioner Hutchins made a motion, seconded by Commissioner Gordon, and unanimously adopted by the Board to, *approve scheduling the public hearing as requested.*



**REGULAR AGENDA**

**BIOTECHNOLOGIES IN AGRICULTURE SCIENCE**

Chairman Bridges called Sabine Bridges, Chairman of the Cleveland County Agricultural Advisory Board to the podium. Mrs. Bridges read the following statement, *“As the Chairperson for the Agricultural Advisory Board, I’d like to inform the commissioners about the collaboration between the Ag Advisory Board, Cleveland Community College, and our local High School Agriculture Teachers. About two years ago, the Ag Advisory Board approached the community college to see if there was a way to start an agriculture degree. According to USDA statistics, each year agricultural goods produced in Cleveland County contribute over 130 million dollars to our local economy, and we have over 1000 farms in Cleveland County. These farms not only provide jobs and income but also contribute to the rural lifestyle that so many of our residents enjoy. But for this to continue, we will need new young farmers. Although our local high schools have very active agriculture programs, unfortunately it’s very*

*difficult to get into NC State now, and there was no option locally for students to pursue an agriculture degree. But that will change in the fall of 2021. We are excited to announce that Cleveland Community College will begin offering a “Biotechnology with an Emphasis in Agricultural Sciences” degree. This will be the first time the college has offered agricultural classes.*

*This accomplishment is the result of numerous meetings and work done behind the scenes between the community college, Ag Advisory Board, and high school ag teachers. I’d like to thank all of those who helped get us to this point, including our high school ag teachers (Matt Harris, Jeff Cornwell, Krista Parker, Kay Harris, and Shane McKee), our current and former Ag Advisory Board Members (Robbie Henderson, Annie Thompson, Malarie Robins, Nelson Dellinger, Shelly George, Gary Gold, Scott Turner, Myron Edwards, and Bryon McMurry). We’d also like to thank the Community College for being so willing to work with us, and we’d like to invite Dr. Becky Sain, the Vice President of Academic Affairs, to come up and give a brief overview of the degree. Without Dr. Sain’s help and hard work, none of this could have happened. She has attended so many Ag Advisory Board meetings that she feels like an honorary member, and we look forward to continuing to partner with her in the future.”*

Mrs. Bridges introduced Dr. Becky Sain, Vice President of Academic Affairs at Cleveland Community College. The Community College has had biotechnology for a number of years, but the program as designed did not get the enrollment they had hoped for. The Community College has partnered with the Agriculture Advisory Board to revitalize the biotechnology program and make it work for Cleveland County. According to the North Carolina Department of Agriculture and Consumer Services, Cleveland County is:

- Ranked 7th out of 100 counties in all cattle cash receipts
- Ranked 16th out of 100 counties in all broilers produced
- Ranked 18th out of 100 counties in bushels of wheat produced
- Ranked 23rd out of 100 counties in all Livestock, Dairy, and Poultry cash receipts totaling \$103,309,148

The partnership between the Community College and the Agriculture Advisory Board has created an Associates Degree in Applied Sciences and Biotechnology with an emphasis on agriculture. The new program will be marketed to high school students who are currently taking agriculture courses at the community college. This is a transferable degree in the fact that students can transfer the degree since it is an Associates Degree in Applied Science. However, it is terminal degree in the fact that students can take this degree and use it as is in the local area. Along with the degree, the college will also be offering a certificate and diploma program as well. The certificate program is 13 hours, the diploma is 43 hours and the degree is 65 hours. The new courses include:

- Animal Feeds and Nutrition
- Beef Production
- Poultry Production
- Basic Farm Maintenance
- Soil Science
- Agronomy

The following information and PowerPoint were presented to the Commissioners.

Cleveland Community College  
Agriculture Advisory Board  
Cleveland County Schools Agriculture Teachers


# Biotechnology: The future of agriculture

## Cleveland County, NC

- According to the NC Department of Agriculture and Consumer Services, Cleveland County:
- Ranked 7<sup>th</sup> out of 100 counties in all cattle cash receipts.
- Ranked 16<sup>th</sup> out of 100 counties in all broilers produced.
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- Ranked 23<sup>rd</sup> out of 100 counties in all Livestock, Dairy, and Poultry cash receipts totaling \$103,309,148

Source: North Carolina Department of Agriculture and Consumer Services <http://www.ncagr.gov/stats/AgStat/Section06.pdf>

## Associates in Applied Sciences – Biotechnology (Emphasis on Agriculture)



Biotechnology A20100			
Course	Course Title	Credit Hours	Total Hours
GEN 101	English Writing	3	
BIO 101	Environmental Biology	3	
COM 101	Public Speaking	3	
SOCI/HUMANIT 101	Social/Humanities Science	3	
PLANNING	Humanities	3	15

Other Required Hours			
Course	Course Title	Credit Hours	Total Hours
PLA 115	Success and Study Skills	1	
PLA 102	College Learning Success	1	1

Major Hours			
Course	Course Title	Credit Hours	Total Hours
BIO 111	General Biology I	4	
BIO 112	General Biology II	4	
COM 152	Organic and Biochemistry	4	
CHM 152	General Chemistry II	4	

Program Major Hours			
Course	Course Title	Credit Hours	Total Hours
PLA 101	Basic Life Techniques	1	
BIO 111	Microbiology	4	
COM 111/100	Introduction to Chemistry	3	
COM 112A	Lab	1	
CHM 112	General Chemistry I	4	
COM 111	Kemetics	4	
BIO 112	Kemetics	4	28

Other Major Hours			
Course	Course Title	Credit Hours	Total Hours
AAS 100	Applied Math & Statistics	3	
AAS 101	Professional Writing	3	
AAS 102	Public Speaking	3	
AAS 103	Self-Defense	3	
AAS 104	First Aid/CPR	3	
AAS 105	Agribusiness	3	
AAS 106	PLS, Land Resources	3	
WHS 112	Work Based Learning II	2	
WHS 111	Work Based Learning I	2	
BIO 201	Biotechnology	4	
PL 101	Healthcare	4	
BIO 200A	Environmental Lab	1	28

Total Required Hours: 68

## Biotechnology Certificate C20100

Major hours 13 hours

BIO 111	4
ANS 120	3
ANS 130	3
AGR 170	3

Total credit hours required for graduation: 13 hours

## Biotechnology Diploma D20100A

General Education 6 hours


ENG 111	3
COM 231	3

Required Major Hours: 36 hours

BIO 111	4
BIO 112	4
BIO 250	4
BIO 275	4
CHM 131/131A or CHM 151.4	
BTC 181	4
ANS 120	3
ANS 130	3
AGR 170	3
CHM 132	4

Total credit hours required for graduation: 43 hours

## Diploma & Certificate - Biotechnology



## New Course Descriptions

- Animal Feeds and Nutrition** - This course covers the fundamentals of animal feeding and nutrition. Topics include nutrient requirements, digestion, feed formulation, and classification. Upon completion, students should be able to demonstrate knowledge of nutritional requirements and feeding practices of farm animals.
- Beef production** - This course provides an introduction to the beef cattle industry. Topics include reproduction, cattle management, marketing, anatomy and physiology, and pasture management (including sustainable practices). Upon completion, students should be able to demonstrate a basic understanding of beef cattle production practices and the economic and environmental impact of the beef cattle industry locally, regionally, state-wide, and internationally.
- Poultry production** - This course provides an introduction to the poultry industry. Topics include anatomy and physiology, reproduction, incubation, environmental issues, and husbandry. Upon completion, students should be able to demonstrate a basic understanding of poultry production and the economic and environmental impact of the poultry industry locally, regionally, state-wide, and internationally.
- Basic Farm Maintenance** - This course covers fundamentals of maintenance and repair of farm facilities and equipment. Topics include safe use of hand tools and farm machinery, carpentry, concrete, painting, wiring, welding, plumbing, and calculating costs and materials needed. Upon completion, students should be able to answer theoretical questions on topics covered and assist with maintenance and repair of farm facilities and equipment.
- Soil Science** - This course covers the basic principles of soil management and fertilization. Topics include soil sampling, fertilization, soil management, biological properties of soil (including beneficial microorganisms), sustainable land care practices, and the impact on soils, and plant nutrients. Upon completion, students should be able to analyze, evaluate, and properly amend soils/med a according to sustainable practices.
- Agribusiness** - This course provides a basic introduction to field and forage crops. Topics include forage crops, field crops, seed selection, fertility management, field preparation, harvesting, and storage. Upon completion, students should be able to demonstrate a knowledge of forage and field crop production practices.

## College Transfer Options – B.A or B.S.

- Mount Olive University**
  - BS – Animal Science
  - BS Agricultural Production Systems
  - BS – Agricultural Production Systems Outreach and Extension
  - BS – Agribusiness
  - BS – Veterinary Bioscience

Source: University of Mount Olive - <https://www.eduadmission/transfer-student-advice>
- Appalachian State University**
  - BS - Career & Technical Education Agriculture Education
  - BS – Sustainable Development Agroecology and Sustainable Agriculture

Source: Appalachian State University - <https://www.appstate.edu/academics/majors/>
- NC A&T University**
  - BS – Animal Science
  - BS – Agricultural Education
  - BS - Agricultural and Environmental Systems

Source: NC A&T University - <https://www.ncat.edu/academics/majors/minors-and-program/index.php?programPop>
- North Carolina State University**
  - BS – Animal Science
  - BS – Agricultural Business Management
  - + Many more options!

Source: NC State University - <https://www.bae.ncsu.edu/academics/>

## Employment Opportunities

<ul style="list-style-type: none"> <li>AAS – Median Pay – 2019/2020</li> <li>Agricultural and Food Science Technicians - \$41,230</li> <li>Chemical Technicians - \$49,260</li> <li>Environmental Science and Protection Technicians - \$46,540</li> </ul>	<ul style="list-style-type: none"> <li>BA or BS – Median Pay – 2019/2020</li> <li>Agricultural and Food Scientists - \$65,160</li> <li>Biological Technician - \$45,860</li> <li>Conservations Scientists and Foresters - \$62,410</li> <li>Environmental Scientists and Specialists - \$71,360</li> </ul>
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Source: U.S. Bureau of Labor Statistics <https://www.bls.gov/oo/h/employment-and-social-science/home.htm>

The Board thanked Dr. Sain for the information and shared her enthusiasm for the new biotechnology program being offered at the Cleveland Community College. Each Commissioner commented on the positive impact this will have for the local economy and the farmers in Cleveland County.

**CLEVELAND COMMUNITY COLLEGE FACILITY UPDATE**

Chairman Bridges recognized Dr. Jason Hurst, Cleveland Community College President, to present the Community College facility update. The college’s enrollment fell slightly this past year by 6%. The past academic year, the college served 9,461 different individuals, from both the Cleveland Community College and different areas of Cleveland County. Of those students 72% are part-time and 28% are full time. Those numbers have changed dramatically over the years due to more students working jobs and the increasing number of students

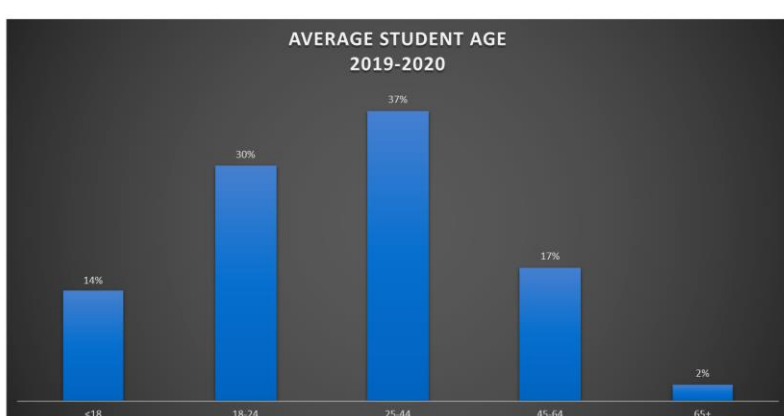
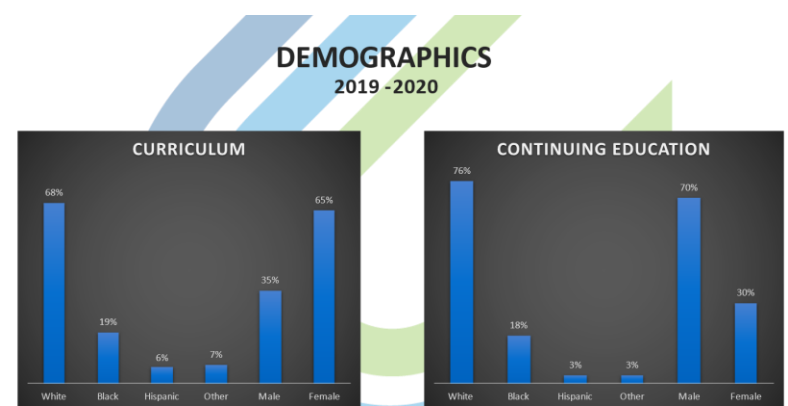
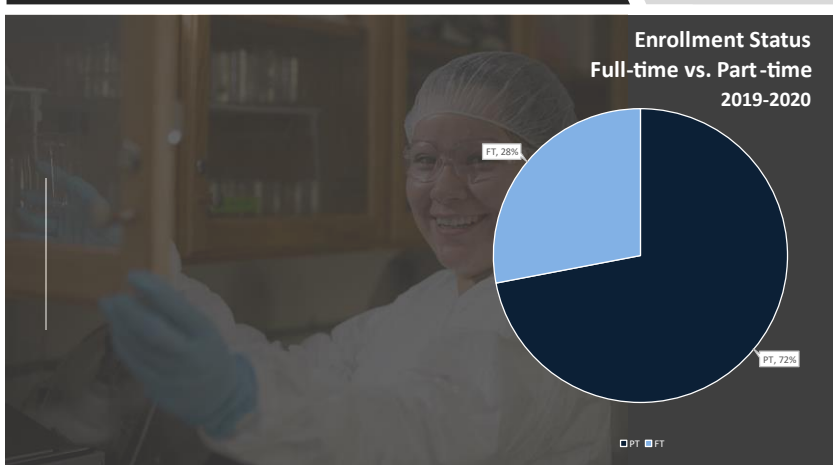


participating in the dual enrollment program while they are in high school. One statistic that stands out in the traditional continuing of education is 65% are female and 35% are male. That trend is typical across the United States. On the certificate and diploma programs, the male to female ratio is completely opposite. The programs include firefighting, emergency medical services, electrical line worker, culinary and many job type training programs.

Cleveland Community College offers 41 different two-year associate degrees, 33 diploma programs and 83 certificate programs. The college awarded 692 degrees, diplomas and certificates this past academic year. The community college employees 400 employees total; 44% are full-time, 56% are part-time. The college contracts out many things such as grounds maintenance and housekeeping. About one year ago, the college started an athletics program. The entire community was invited to participate in picking the new college mascot; the Yetis were the top pick. Over the last year and a half, several new programs were developed at the college which include Health and Fitness Science, Associate in Fine Arts and an Associates Degree in Nursing. It is going to be a record academic year for the college with the purchase of new equipment and simulation software purchases. Dr. Hurst spoke about the new equipment and the improved hands-on training students will receive in their programs. He thanked the Commissioners for their continued support and partnership with the community college stating that without this working relationship the college would not have been able to expand their campus. Dr. Hurst reviewed the community college’s new property acquisitions, leases, building renovation projects and facilities master plan. The following information and PowerPoint were presented to the Board.

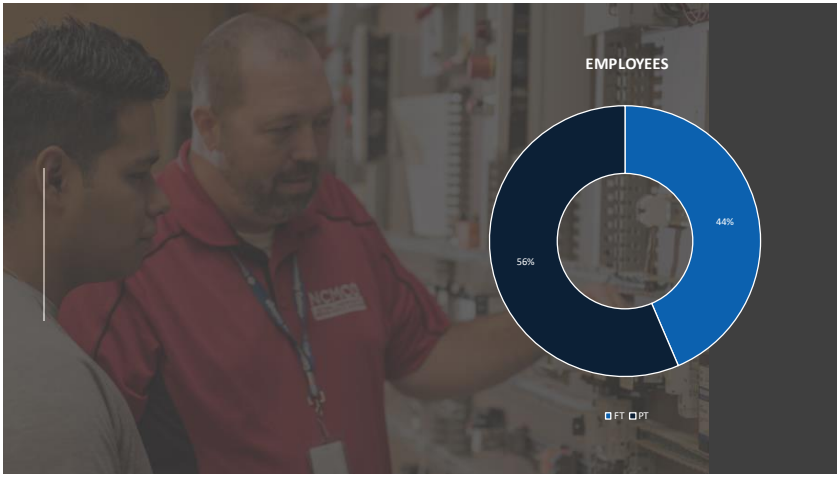


**College Update**  
Jason Hurst, Ph.D., President



**PROGRAM OPTIONS**

- Degrees – **41**
- Diplomas – **33**
- Certificates – **83**
- Total Awards – **692** (2019-2020)



2020-2021  
**Operating Budget**  
TOTAL \$30,332,114

State Operating Budget	\$20,999,415
County Operating Budget	\$2,759,872
Federal Budget	\$1,830,345
CARES Act Funds	\$4,742,482
<b>Total</b>	<b>\$6,572,827</b>

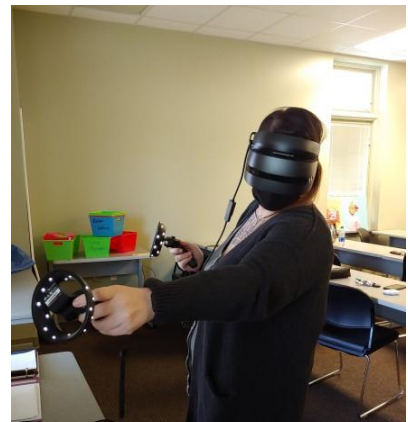
New College Brand



Health and Fitness Science      Associate in Fine Arts - Music      Associate Degree Nursing

**New Programs**

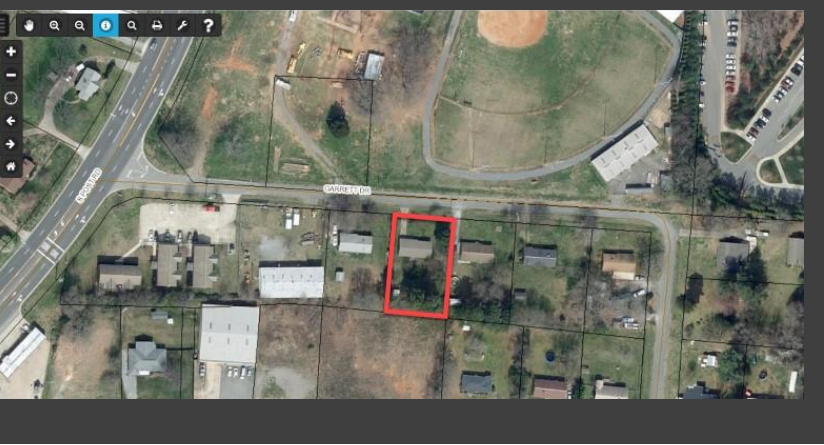
**EQUIPMENT and SIMULATION SOFTWARE PURCHASES**



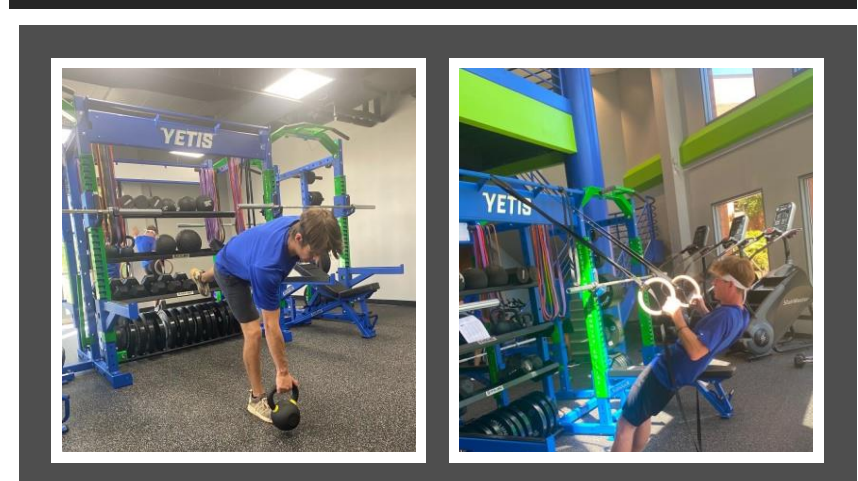
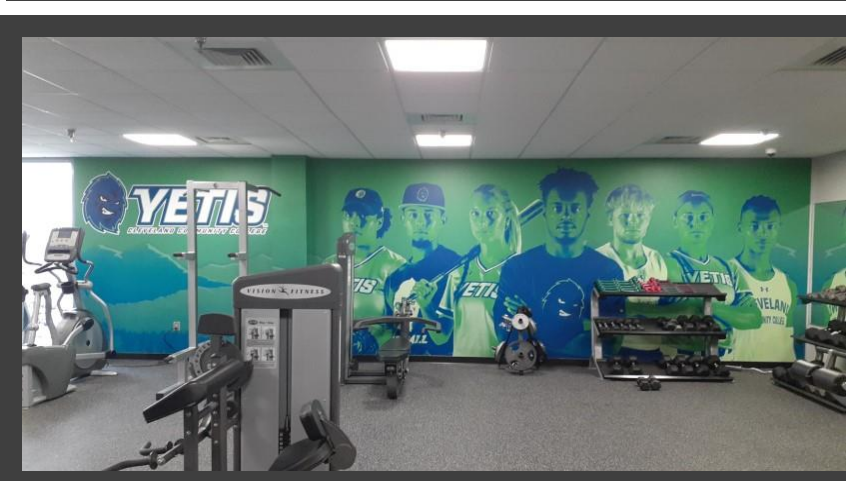
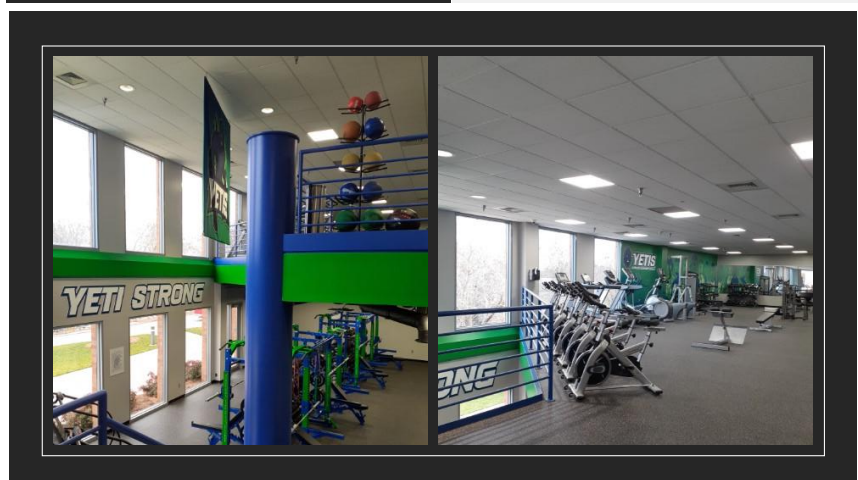
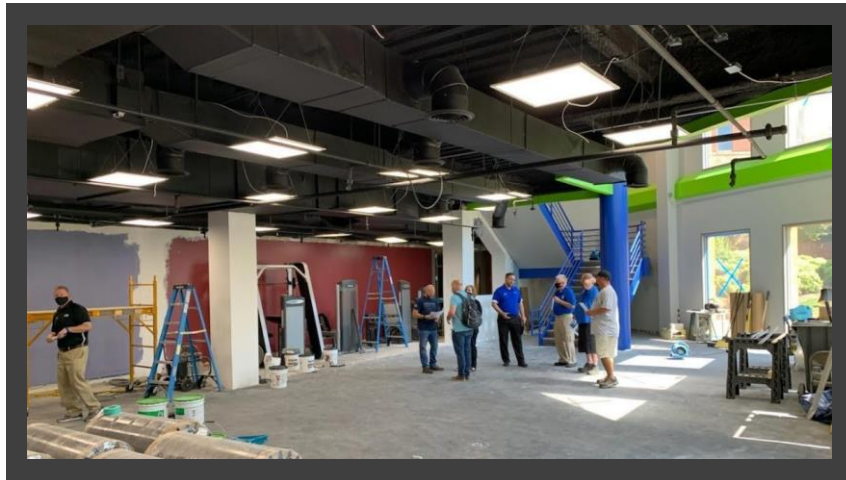
# PROPERTY ACQUISITION and LEASES

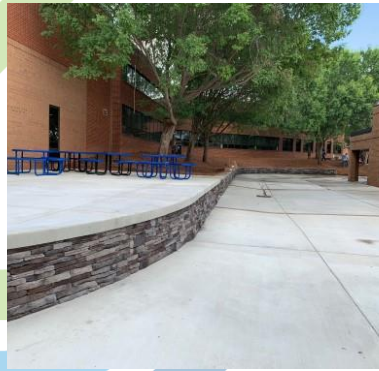
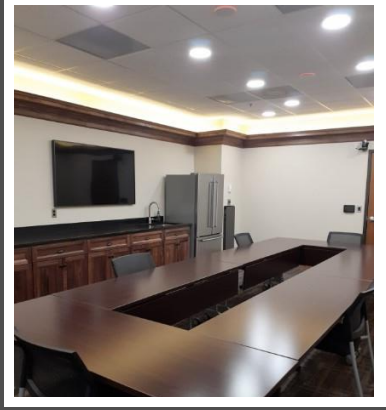
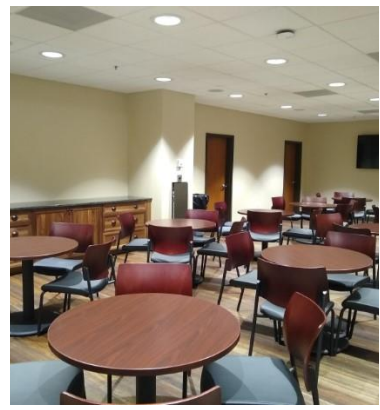


25 Acres HWY 180



## Renovation Projects







Chairman Bridges opened the floor to the Board for questions and comments. The Board thanked Dr. Hurst for the information and for his vision to expand and grow Cleveland Community College. They also thanked his staff and the College Board of Trustees for their hard work and dedication to help make Cleveland Community College a growing success. Dr. Hurst thanked Tim Moore, Speaker of the House, for the state funding he was able to secure for the community college, stating most of the projects and new programs would not have been possible without those funds. He also thanked Speaker Moore for all he has done for Cleveland County and the State of North Carolina.

Chairman Bridges asked Dr. Hurst to remain at the podium to be recognized for his recent achievement for winning the North Carolina Community College President of the Year. Commissioners each gave congratulations and well wishes to Dr. Hurst for his recent accomplishment. The following proclamation was presented to Dr. Hurst.



## Proclamation

01-2021

### PROCLAMATION HONORING DR. JASON HURST

**Whereas**, Dr. Jason Hurst, Cleveland Community College President is to be congratulated on receiving the 2021 President of the Year award from the North Carolina State Board of Community Colleges; and

**Whereas**, Dr. Jason Hurst became President of Cleveland Community College in 2018 bringing with him extensive experience in workforce education and economic development with a plan to grow the college in a positive direction while strengthening its community presence, expanding high quality educational opportunities and developing effective partnerships with local industries and community partners; and

**Whereas**, Dr. Jason Hurst has launched the successful Yeti Athletics Department bring national attention to Cleveland County and Cleveland Community College, recognizing the strong connection between a strong vibrant athletic program, student retention and community support; and

**Whereas**, Dr. Jason Hurst's service has been marked by his dedication to his students and our community with the highest caliber of professionalism and leadership, expanding numerous programs and training needs, enhancing Cleveland Community College's reputation locally and nationally through his leadership, vision and integrity;

**Now, Therefore, Be It Resolved**, that Board of County Commissioners congratulates Dr. Jason Hurst for this distinguished honor, wishing him continued success at Cleveland Community College and call upon the citizens of Cleveland County to help us honor Dr. Jason Hurst for his many accomplishments.

Signed this the 2<sup>nd</sup> Day of February 2021.

  
Doug Bridges, Chairman

  
Deb Hardin, Vice-Chairman

  
Johnny Hutchins, Commissioner

  
J. Ronnie Whetstone, Commissioner

  
Kevin Gordon, Commissioner




### **2020 AUDIT PRESENTATION**

Chairman Bridges called Finance Director Lucas Jackson to the podium for the 2020 Audit Presentation.

North Carolina General Statute §159-34 requires all local governments in North Carolina to contract with an external independent audit firm to conduct a full audit annually and submit results to the Local Government Commission prior to December 31<sup>st</sup>. Cleveland County, by statute, must produce all books and records requested by the external auditor including all documents requested including compliance requirements. The county contracted with Thompson, Price, Scott and Adams, Co. CPAs of Whiteville to conduct the audit. This was the first year the audit was performed remotely. Over 500 invoices, 150 deposits and four major Social Services and grant programs were selected and tested. The Comprehensive Annual Financial Report (CAFR) was submitted on time to the Local Government Commission with no comments or suggested changes. The CAFR was also submitted for the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the seventh consecutive year. This prestigious award is recognized across all local governments. The following information and PowerPoint were presented to the Board.


# Audit Presentation June 30, 2020



**Lucas Jackson**  
Finance Director  
FEBRUARY 2, 2021

## Audit Presentation

### Why? And Audit Background




- **Why have an audit?**
  - NC G.S. 159-34 - Requires all local governments in NC to contract with an external independent audit firm to conduct a full audit annually and submit results to LGC prior to Dec. 31<sup>st</sup>.
- Cleveland County by statute must produce all books and records requested by the external auditor including all documents requested including compliance requirements
- Cleveland County contracted with Thompson, Price, Scott and Adams, Co. CPA's of Whiteville to conduct June 30, 2020 Audit LGC Approved

2

## Audit Presentation

### Timeline of Audit Process




- February 2020 – BOC Approves Audit Contract (TPSA)
- April 2020 – Preliminary meetings and scheduling
- May 2020 – Interim work – Transaction testing, Compliance testing at DSS, Internal Control walk-throughs
- August 2020 – Cont. Interim work – Transaction testing, Payroll testing, cash counts
- September 2020 – Final work – Balance Sheet work and Compliance final

3

## Audit Presentation

### Audit Work Performed June 30, 2020



- Performed remotely for first time
- Over 500 invoices and 150 deposits selected and tested
- 4 Major DSS & Grant programs selected and tested
- CAFR submitted on time to LGC – with no comments or suggested changes
- CAFR also submitted for the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the seventh consecutive year. This prestigious award is recognized across all local government.


4

# Audit Results June 30, 2020



## Audit Presentation

### Audit Results – Property Taxes – General Fund



#### Property Tax Revenues

Year	Revenue
2018	\$48,027,435
2019	\$50,843,256
2020	\$53,356,952

#### Collection Rate

Year	Collection Rate
2016	98.2%
2017	98.4%
2018	98.3%
2019	98.6%
2020	97.8%

6

## Audit Presentation

### Audit Results – Local Option Sales Tax – General Fund




#### Local Option Sales Tax

Year	Amount
2017	\$10,925,664
2018	\$11,838,174
2019	\$11,459,606
2020	\$11,371,940

7

## Audit Presentation

### Audit Results – Investment Income – General Fund



#### Investment Income

Year	Amount
2016	\$253,733
2017	\$484,347
2018	\$629,461
2019	\$1,026,578
2020	\$1,440,177

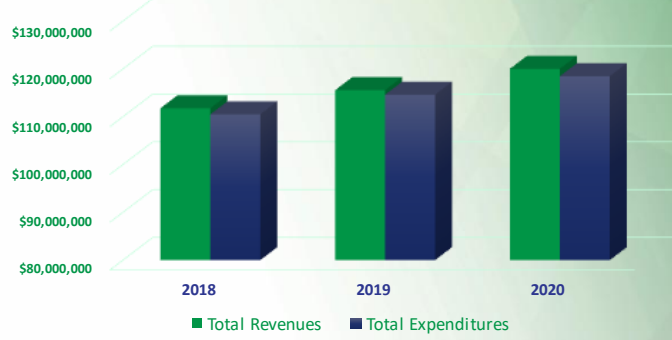
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## Audit Presentation

Audit Results – Revenue & Expense



### General Fund



9

## Audit Presentation

Audit Results – Unassigned Fund Balance



### Unassigned Fund Balance



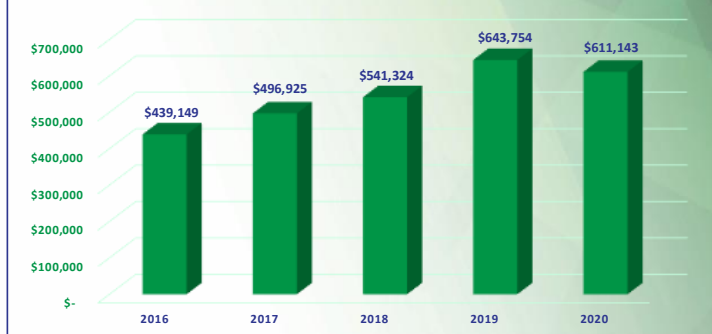
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## Audit Presentation

Audit Results – Employee Health Fund - Monthly



### Employee Health Fund- Monthly



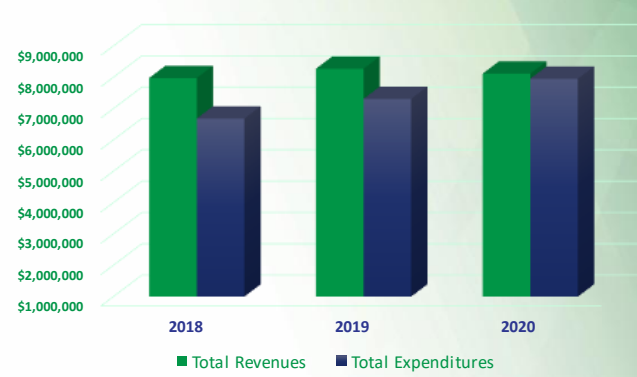
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## Audit Presentation

Audit Results – Revenue & Expense Enterprise Fund



### Solid Waste Fund



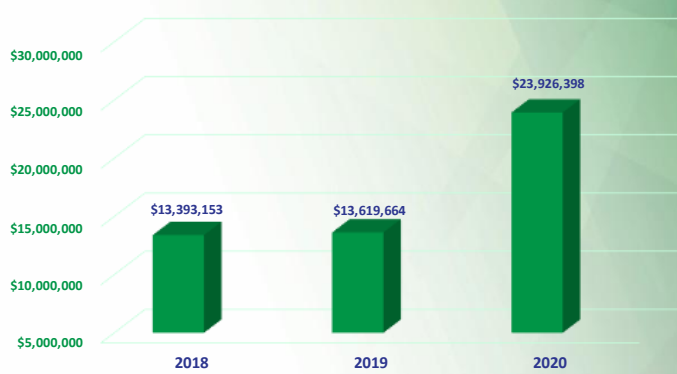
12

## Audit Presentation

Audit Results – Enterprise Fund



### Post-Closure Liability



13

## Audit Presentation



QUESTIONS??

14

Mr. Jackson then introduced Alan Thompson, CPA and Partner at the Thompson, Price, Scott and Adams firm to the podium. The county was issued an unmodified report. County Finance staff is very qualified and was extremely helpful during the audit process. The following information was presented to Commissioners.



CLEVELAND COUNTY

Required Communications with Governance

Prepared by **Thompson, Price, Scott, Adams & Co., P.A.**

To the Board of Commissioners  
Cleveland County  
Shelby, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Cleveland County for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 21, 2020. Professional standards also required that we communicate to you the following information related to our audit.





CLEVELAND COUNTY  
Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Cleveland County are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Cleveland County during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimate(s) or assumptions noted during the audit.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. There are no such disclosures identified.



CLEVELAND COUNTY  
Significant Audit Findings (Cont.)

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representation*

We have requested certain representations from management that are included in the management representation letter dated November 18, 2020.



CLEVELAND COUNTY  
Significant Audit Findings (Cont.)

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Auditing Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Cleveland County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Please refer to the compliance section of the audit report for a summary of the audit findings related to Medicaid.



CLEVELAND COUNTY  
Other Matters

We applied certain limited procedures to the Schedule of County's Proportionate Share of Net Pension Liability (LGERS), Schedule of County Contributions (LGERS), Schedule of County's Proportionate Share of Net Pension Asset (ROD), Schedule of County Contributions (ROD), Schedule of Changes in Total Pension Liability - Law Enforcement Officer's Special Separation Allowance, and Schedule of Changes in Total OPEB Liability and Related Ratios, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual non-major fund statement schedules, budgetary schedules, and other schedules, and the schedule of expenditures of federal and State awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

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*Other Auditing Findings or Issues*

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accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

*Restriction on Use*

This information is intended solely for the use of the Board of Commissioners and management of Cleveland County and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,  
Thompson, Price, Scott, Adams & Co., P.A.  
Thompson, Price, Scott, Adams & Co., P.A.



**Thompson, Price, Scott, Adams & Co., P.A.**  
P.O. Box 398  
1626 S Madison Street  
Whiteville, NC 28472  
Telephone (910) 642-2109  
Fax (910) 642-5958  
Alan W. Thompson, CPA  
R. Bryon Scott, CPA  
Gregory S. Adams, CPA

November 18, 2020

To the Board of Commissioners  
Cleveland County  
Shelby, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Cleveland County for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 21, 2020. Professional standards also required that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Cleveland County are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Cleveland County during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimate(s) or assumptions noted during the audit.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. There are no such disclosures identified.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

The Board thanked Mr. Thompson for the information presented and the kind words about county staff.

**INSTALLMENT FINANCING RESOLUTION**

Chairman Bridges recognized County Manager Brian Epley to present the Installment Financing Resolution.

The Board was reminded of the preliminary information that was presented to them at their January 19, 2021 regular meeting. Mr. Epley explained, this is a great opportunity to capitalize on some favorable market conditions

and to rethink and refund some existing debt. There are a lot of technicalities and complexities that are involved, with some being taxable while others are not. Staff has evaluated this opportunity since 2014/2015, trying to find the appropriate intersection of both market rates as well as the proper point in each of the debt structures to make the refunding most favorable. The following PowerPoint was presented to Commissioners.

2021 Installment Refunding

Existing Debt Analysis

10 Year Payout – 92%

Tax Supported Debt Load

Fiscal Year	County Government	School System	Total
2021	3,553,852	3,573,955	7,127,807
2022	2,966,306	3,550,127	6,516,433
2023	2,868,215	3,434,954	6,303,169
2024	2,670,677	2,320,243	4,990,920
2025	2,336,856	3,010,532	5,347,388
2026	1,868,334	2,896,188	4,764,522
2027	1,428,612	2,596,246	4,024,858
2028	1,389,223	2,476,275	3,865,498
2029	1,349,834	2,342,751	3,692,585
2030	1,310,445	2,244,059	3,554,504
2031	1,271,056	1,890,346	3,161,402
2032	1,231,667	1,027,457	2,259,124
Total	\$ 24,285,087	\$ 30,563,077	\$ 54,848,164

Debt to Assessed Value

Debt Service to Expenditures

Organizational Financial Health

Strengths AA-

- Strong Financial Management, with “best practice” financial policies and practices.
- Strong budgetary performance.
- Very strong budgetary flexibility.
- Very strong liquidity.
- Very strong debt and contingent liability position.
- Very strong institutional framework score.

Challenges

- Weak economy, with market value per capita of \$ > 100,000 and projected per capita effective buying income at 76.5% of the national average

Current Debt Obligations

Series Name	Collateral	Credit	Tax Status	Market	Issue Date	Final Maturity	Original Par Amount	Par Outstanding (As of 8/30/20)	Coupon Rate	Call Date	Call Price	Callable Par Amount	Callable Coupon Rate	
1 Installment Purchase Contract, Series 2007	Communication Equipment	PC	Tax-Exempt	DB, 8887	12/13/2007	12/13/2022	6,000,000	1,200,000	2.25%	Current	100%	1,200,000	2.25%	
2 Installment Purchase Contract, Series 2008	County Detention Center	PC	Tax-Exempt	DB, 8887	4/21/2008	4/21/2024	8,720,000	1,760,000	3.25%	Current	100%	1,760,000	3.25%	
3 Limited Obligation 2008B Bonds, Series 2010A	Shelby Middle School	LB	Taxable	Public, Negotiable	6/16/2010	3/1/2030	15,170,000	4,340,000	4.75%	4.075%	Current	100%	4,340,000	4.75%
4 Limited Obligation 2008B Bonds, Series 2010B	Shelby Middle School	LB	Taxable	Public, Negotiable	6/16/2010	3/1/2027	8,620,000	6,620,000	5.525%	5.81%	Current	100%	6,620,000	5.525%
5 2010A PC, Series 2010C	Community College Multi-Purpose Facility	PC	Taxable	DB, 8887	8/12/2010	8/1/2025	15,850,000	4,838,000	4.80%	Current	101%	4,838,000	4.80%	
6 2010B PC, Series 2010D	Community College Multi-Purpose Facility	PC	Taxable	DB, 8887	8/12/2010	8/1/2025	8,950,000	2,698,000	4.95%	Current	101%	2,698,000	4.95%	
7 Installment Purchase Contract, Series 2017	North Shelby Specialty School / County Public Health Center	PC	Tax-Exempt	DB, Capital One	2/12/2017	9/1/2031	33,290,000	38,674,000	3.25%	9/1/2024	100%	17,984,000	3.25%	
8 Taxable Installment Purchase Contract, Series 2019	Emergency Services Building	PC	Taxable	DB, Zone	6/16/2019	6/1/2034	1,810,000	1,810,000	3.25%	Current	100%	1,810,000	3.25%	
9 Taxable Installment Financing Contract, Series 2020	Shelby Building / Underway/Land	PC	Taxable	DB, Zone	4/15/2020	4/1/2030	9,890,000	9,890,000	2.15%	Current	100%	9,890,000	2.15%	
10 Total							81,212,980	54,842,082				48,137,880		

Financing Recommendations

Capital One Public Finance

- Refinance all loans under consideration and refinance their existing 2017 installment purchase contract
  - 2.10% Tax Exempt
  - \$0 Bank Fees
  - Not Callable until 9/1/2029
  - Partial Pre-Payment is Permitted
  - No Term Extension
  - No Change in 10 Year Payout

Debt Service Savings

FY	New Money Debt Service	Refunding Debt Service (Excluding 2017 Capital One)	Total	2017 Capital One Debt Service	Grand Total	2009 IPC 8887 (Tax-Exempt)	2010 RZEDB PC 8887 (Tax-Exempt)	2010A LOBs (Tax-Exempt)	2017 IPC Capital One (Tax-Exempt)	2019 IPC Zions Bank (Tax-Exempt)	Total
2022	\$ 395,076	\$ 395,076	\$ 790,152	\$ 589,288	\$ 200,864	\$ 1,627	\$ 4,379	\$ 36,251	\$ 133,187	\$ 8,110	\$ 183,954
2023	385,349	1,603,816	1,989,165	2,776,176	4,765,341	1,573	5,092	36,289	133,175	8,305	184,485
2024	378,482	1,565,702	1,944,184	2,704,404	4,648,587	2,316	4,350	36,457	132,700	8,248	184,072
2025	371,615	1,684,460	2,056,075	2,632,125	4,664,199	-	-	4,493	36,625	132,732	181,910
2026	364,748	632,584	997,332	2,559,360	3,556,692	-	-	5,292	36,793	133,249	185,285
2027	357,881	207,675	565,556	2,487,121	3,052,676	-	-	35,972	133,241	8,772	177,985
2028	351,014	1,288,658	1,639,672	2,415,406	4,055,077	-	-	36,669	132,708	8,572	177,949
2029	344,147	1,247,311	1,591,457	2,342,238	3,933,695	-	-	36,804	133,629	8,792	178,784
2030	337,280	1,206,300	1,543,579	2,270,496	3,814,205	-	-	36,625	132,993	8,110	177,728
2031	329,423	115,765	445,188	2,198,570	2,643,758	-	-	-	132,801	8,837	141,638
2032	-	112,550	112,550	2,126,092	2,238,642	-	-	-	133,032	8,532	141,563
2033	-	109,355	109,355	-	109,355	-	-	-	-	8,206	8,206
2034	-	105,192	105,192	-	105,192	-	-	-	-	8,849	8,849
2035	-	102,061	102,061	-	102,061	-	-	-	-	8,460	8,460
2036	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 3,615,011	\$ 9,361,427	\$ 12,976,437	\$ 25,101,404	\$ 38,097,841	\$ 5,516	\$ 23,806	\$ 328,484	\$ 1,463,446	\$ 118,474	\$ 1,939,526
NPV Savings						\$ (7,490)	\$ 5,222	\$ 267,097	\$ 1,298,851	\$ 103,253	\$ 1,686,934
% NPV Savings						-0.478%	0.124%	6.154%	5.843%	6.874%	4.922%

Preliminary Finding Resolution & Installment Financing Contract Package Resolution

Preliminary Finding Resolution, January 19, 2021

Required Action Item - BOCC	Included for Consideration
Public Purpose Need – Hold Public Hearing	✓
Affordability Analysis	✓
Preliminary Approval of Capital One Public Finance	✓

Installment Financing Contract Package Resolution – For Consideration February 2, 2021

Recommended Action Item	Included for Consideration
Approve Financing Documents	2/2/2021
Approve Transactional Documents	2/2/2021
Authorize County Staff to Complete Closing	2/2/2021

Recommendations

- Questions with 2021-01 Debt Refunding?

Commissioner Action Required:

- **Approve or Deny:**
  - Preliminary Financing Resolution / Local Government Commission Debt Application
  - Preliminary Approval of Capital One Public Finance

Chairman Bridges opened the floor to the Board for questions and discussion. Commissioner Whetstone

thanked staff for the hard work that has gone into this installment financing process. Commissioner Hutchins asked how the county will be ahead financially with the co-location of the Health Department and Social Services. Mr.

Epley advised the current social services building was built in the 1960's and houses 200 county employees. In 2017, the County completed a comprehensive Facilities Master Plan and the social services building was a top priority in regards to space needs, building structure, environmental, mechanical, etc. As it was evaluated with the best financial avenue to fix the building needs; it was more feasible and logical to combine the Health Department and Social Services into one building instead of building a new one. The Health Department has the square footage to accommodate Social Services as both departments have a shared population and an overlap with the services that are provided.

**ACTION:** Commissioner Whetstine made a motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board to, ***approve the final resolution, all financial documents, transactions documents, the Local Government Commission application, preliminary Capital One Financing and authoring the County Manager's Office to finalize closing with the assistance of legal staff.***



**Resolution**

02 - 2021

**RESOLUTION APPROVING AN INSTALLMENT FINANCING CONTRACT WITH CAPITAL ONE PUBLIC FUNDING, LLC AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS IN CONNECTION THEREWITH**

**WHEREAS**, the Board of Commissioners of the County duly conducted a public hearing on January 19, 2021 regarding an installment financing contract;

**WHEREAS**, there have been available at this meeting drafts of the forms of the following:

- (1) Installment Financing Contract (the "Contract") between the County and Capital One Public Funding, LLC (the "Lender");
- (2) Deed of Trust and Security Agreement (the "Deed of Trust") from the County to a trustee for the benefit of the Lender; and
- (3) Amendment to Lease (the "Lease Amendment"), between the County and the Cleveland County Board of Education.

**WHEREAS**, the Board of Commissioners of the County wants to approve the Contract and the Deed of Trust and to authorize other actions in connection therewith; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the County as follows:

1. Each of the Contract, the Deed of Trust and the Amendment to Lease, in the form submitted to this meeting, is hereby approved, and the Chairman of the Board, the County Manager, the Finance Director, and the Clerk to the Board are each hereby authorized and directed to execute and deliver each of those documents, on behalf of the County, with such changes, insertions or omissions as each may approve, the execution thereof by any of them to constitute conclusive evidence of such approval.

2. The Chairman of the Board, the County Manager, the Finance Director, the Clerk to the Board and the County Attorney are each hereby authorized to take any and all such further action and to execute and deliver such other documents as may be necessary or advisable to carry out the intent of this Resolution and to effect the installment financing pursuant to the Contract. Execution of the Contract by the Chairman of the Board, the County Manager or the Finance Director, shall conclusively evidence approval of all such details of the financing.
3. All actions of the County effectuating the proposed financing are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the documents referred to above.
4. This Resolution shall become effective immediately upon its adoption.

**Adopted this the 2<sup>nd</sup> Day of February, 2021.**

  
 Doug Bridges, Chairman  
 Cleveland County Board of Commissioners

**ATTEST:**

  
 Phyllis Nowlen Clerk  
 Cleveland County Board of Commissioners



**COVID-19 VACCINATION UPDATE**

Chairman Bridges called Tiffany Hansen, Health Department Director, to the podium to present the COVID-19 vaccination update. Mrs. Hansen presented the following information to the Board.

## COVID 19 VACCINATION UPDATE

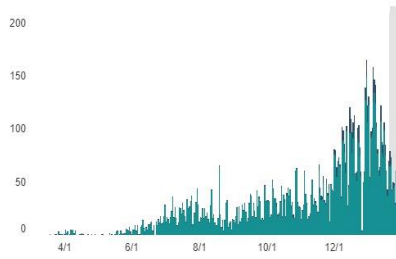
TIFFANY HANSEN



## COVID19 Update



Cases by Date of Specimen Collection - Cleveland County



**TOTAL CASES Cleveland County**  
9,386

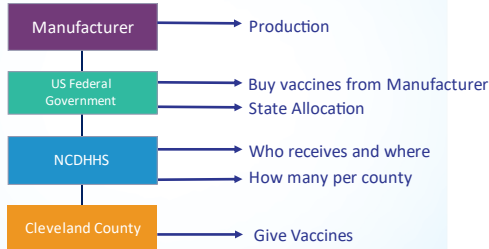
**MOLECULAR (PCR) POSITIVE CASES**  
8,809

**ANTIGEN POSITIVE CASES**  
577

Specimen collection date missing for 1 cases.

- Active 366 ( 3.8%)
- Deaths 192 ( 2.0%)
- Recovered 8,828 (94.1%)

## COVID19 Update



## WHO

A phased approach to distribution  
Updated: January 14, 2021



- 1 Health Care Workers and Long-term Care Staff and Residents **ACTIVE GROUP**
- 2 Older Adults **ACTIVE GROUP**
- 3 Frontline Essential Workers
- 4 Adults at High Risk for Exposure and Increased Risk of Severe Illness
- 5 Everyone

Our goal is to vaccinate as many people as quickly as possible given the limited supply of vaccines. North Carolina moves through vaccination groups by aligning to federal priorities while empowering local health departments and hospitals with flexibility to move to the next priority group as they complete groups and have vaccines available.

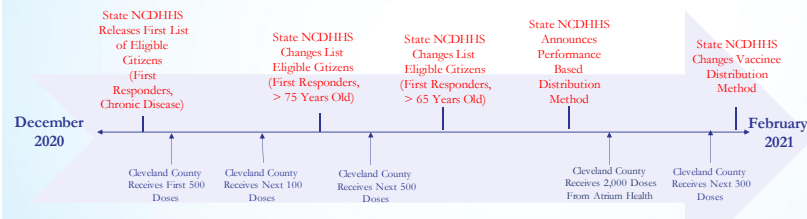
## A Closer Look.....Update



Group 1 - Healthcare Workers and Long Term Care Staff and Residents	Group 2 - Older Adults	Group 3 - Frontline Essential Workers	Group 4 - Adults at high risk of exposure and increased risk of severe illness	Group 5 - Everyone
<ul style="list-style-type: none"> <li>• hospitals</li> <li>• longterm care facilities</li> <li>• outpatient clinics</li> <li>• vaccination sites</li> <li>• home health care</li> <li>• public health clinical services</li> <li>• emergency medical services</li> <li>• mortuaries</li> <li>• Pharmacies</li> <li>• <b>**Home caregivers to medically fragile children and adults providing regular medical care</b></li> </ul>	<ul style="list-style-type: none"> <li>• Adults 65 and older are eligible to be vaccinated in Group 2. There is no requirement to have certain qualifying chronic conditions.</li> </ul>	<ul style="list-style-type: none"> <li>• The CDC defines frontline essential* workers as workers who are in sectors essential to the functioning of society and who are at substantially higher risk for exposure to COVID-19</li> <li>• First Responders</li> <li>• Education (teachers, support staff, daycare)</li> <li>• Food &amp; Agriculture</li> <li>• Manufacturing</li> <li>• Corrections workers</li> <li>• U.S. Postal service workers</li> <li>• Public transit workers</li> <li>• Grocery store workers</li> </ul>	<ul style="list-style-type: none"> <li>• Anyone 16-64 years old with high-risk medical conditions that increase risk of severe disease from COVID-19.</li> <li>• Anyone who is incarcerated or living in other close group living settings</li> <li>• Essential workers not yet vaccinated</li> <li>• Transportation and logistics</li> <li>• Food Service</li> <li>• Shelter &amp; Housing (construction)</li> <li>• Finance</li> <li>• IT &amp; Communication</li> <li>• Energy</li> <li>• Media</li> <li>• Legal</li> <li>• Public Safety (Engineers)</li> <li>• Water &amp; Wastewater</li> </ul>	<ul style="list-style-type: none"> <li>• Everyone who wants a safe and effective COVID19 vaccination</li> </ul>

\*DHS: Essential Critical Infrastructure Workers: <https://www.dhs.gov/news/2020/08/19/dhs-releases-updated-guidance-essential-critical-infrastructure-workers>

## Vaccination Timeline / Changes



## A Moving Target.....



### Most Recent DHHS Communication

- Dose Allocation Formula Changed 1/19/2021 – no longer based on County performance
- State of NC receives approximately 127,000 vaccine doses per week
  - NCDHHS plans to re-allocate approximately 84,000 of those to NC public health departments across the 100 counties
  - Cleveland County is set to receive 700 doses weekly for the next 3 weeks *significantly under our capacity of 2,500*

## A Moving Target.....



- Because of the rapid change in NCDHHS policy and significant shortage of vaccine allocation, Cleveland County is adjusting its vaccine delivery plan. Two (2) primary changes:

1. **Communication Method**
  - Structured Phone Appointments and Consistent Time Availability
  - As dose allocations allow - Call Fridays 1pm-until appointments are filled (980-484-6019 for appointments)
  - Pop-Up Vaccination Clinics as Doses Allow from other partners (Atrium Health)
  - No US postal letters
2. **Vaccination Location**
  - Fixed Location at Fair Grounds (Vaccine and Booster)
  - Streamline Communication
  - Aligns more efficiently with assumed dosage allocation (set up/tear down)

## Proposed Community Vaccination Event



- According to NCDHHS, of the 127,000 it receives weekly, it is withholding approximately 41,000 doses to be allotted to Mega Sites around the State (e. Lowes Motor Speedway, BOA Stadium, etc...)
- Communities may apply for additional **one-time** doses if they can demonstrate:
  - Inter-Agency Collaboration and maximize daily dose allocation
  - Target historically marginalized populations
  - Communicate and market to the community
  - Applications open this week
- Cleveland County Health Department/ Emergency Management is applying for 6,000 onetime doses in partnership with:
  - Atrium Health
  - Gardner-Webb
  - Health Care Foundation of Cleveland County
  - County Faith Leaders

} Eligible recipients only

## WHEN



Other groups may not be complete before transitioning

- |   |  |   |   |
|---|--|---|---|
| <p><b>January 2021:</b><br/>Vaccinate Group 1 and Group 2 populations within our Community (dependent on vaccine allocated)</p> | <p><b>March 2021:</b><br/>Prepare to vaccinate Group 3 within our Community (dependent on vaccine allocated)</p> | <p><b>April 2021:</b><br/>Prepare to vaccinate Group 4 within our Community (dependent on vaccine allocation)</p> | <p><b>May 2021:</b><br/>Prepare to vaccinate Group 5 within our Community (dependent on vaccine allocation)</p> |
|---|--|---|---|

## Inventory Management



TOTAL COVID19 Vaccine Doses received by Cleveland County Health Department * Includes this week's allocation	5300
TOTAL COVID19 Vaccines Administered by Cleveland County Health Department	4550
% of COVID19 doses Administered	88%
Appointments scheduled for this week	700
% of COVID19 doses Administered by 2/6/21	99%

## QUESTIONS?

Chairman Bridges opened the floor to the Board for questions and comments. Commissioner Hardin asked, “If a family member tests positive for COVID-19 but no one else in the household tests positive, how are those numbers counted?” Mrs. Hansen stated, “if the family members are direct contacts, they are counted as probable cases but they are not counted to the state or federal Department of Health and Human Services (DHHS) as positive cases.” Chairman Bridges inquired if there is a way of knowing how many citizens received their vaccine outside of the county distribution; for example, if they went to the Charlotte Motor Speedway Vaccination Clinic, CVS, South Carolina, etc. Mrs. Hansen advised on the North Carolina DHHS website, it tracks each county’s resident who has been vaccinated regardless of where they received the vaccine. Commissioner Hutchins questioned, “if a patient from another state or county is hospitalized in Cleveland County due to COVID-19 and that person passes away, is that death counted as a statistic for Cleveland County?” Mrs. Hansen replied it will count towards that patient’s county of residency and will not affect Cleveland County numbers. Commissioner Hutchins stated it seems as though every death is related to COVID-19, and asked if there is there a way to track the number of deaths due to other circumstances such as cancer or a heart attack and compare those numbers to previous years. Mrs. Hansen stated the health department does not have the cumulative data for 2020 yet, but staff did look at the numbers of December 2020 and of the 143 deaths in December of 2020, 26 of those were related to COVID-19 and the remaining fell across the trajectory seen in common forms of death.

#### **BOARD APPOINTMENTS**

##### **CLEVELAND COUNTY BOARD OF HEALTH**

**ACTION:** Commissioner Whetstine made the motion, seconded by Commissioner Gordon, and unanimously adopted by the Board, *to re-appoint Tom Spurling and Randall Sweeting to serve as members of this board*, for a period of one-year, scheduled to conclude December 31, 2021.

#### **CLOSED SESSION**

**ACTION:** Commissioner Hardin made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, *to go into closed session per North Carolina General Statute 148-318.11(a)(3) to consult with the County Attorney on a pending litigation matter.* (Copy of closed session minutes are sealed and found in Closed Session Minute Book).

#### **RECONVENE IN REGULAR SESSION**

**ACTION:** Commissioner Whetstine made the motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, *reconvene in open session.*

Chairman Bridges stated the following, “**the Board took no action in closed session.** On January 14, 2020, Southern Power Company (SPC), a fossil fuels company, filed a lawsuit in Federal Court against Cleveland County seeking to have to Court construe a 2007 Incentive and Development Agreement, which was drafted by

*SPC, as an enforceable contract, which could have then required Cleveland County to potentially pay Southern Power millions of dollars.*

*Cleveland County, through its current leadership and its legal team contested the validity and legality of the incentives sought, primarily based upon a change in the law weeks after the incentive agreement was signed in 2007, making any such payment a violation of the NC Constitution and NC statutes. As a result of the Motion to Dismiss filed, the federal court Magistrate Judge Carlton Metcalf issued his Memorandum last Friday, agreeing with Cleveland County and made his Recommendation to presiding Judge Reidinger that the case be dismissed.*

*SPC, through its attorneys has already indicated its plans to object to the Recommendation.*

*Cleveland County plans to oppose that Objection, as the County is encouraged that the Court finds the law to be on Cleveland County's side, and staunchly stands behind its legal team and their interpretation of the law to protect the taxpayers and citizens of Cleveland County.”*

**RECESS TO RECONVENE**

There being no further business to come before the Board at this time, Commissioner Hutchins made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, ***to recess to reconvene***. The next meeting of the Commission is scheduled for ***Thursday, February 18, 2021 at 21:00 p.m. at the LeGrand Center located at 1800 E. Marion St, Shelby for a Commissioners Work Session.***

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*Doug Bridges, Chairman  
Cleveland County Board of Commissioners*

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*Phyllis Nowlen, Clerk to the Board  
Cleveland County Board of Commissioners*